



VILLAGE OF OAK LAWN
RENTAL PROPERTY LICENSE REGISTRATION FORM
LICENSE YEAR January 31, 2019 thru January 31, 2020

Community Development & Growth Management
9446 S Raymond Avenue, Oak Lawn, IL 60453

Telephone: 708-499-7806, 708-499-7821 / Fax: 708-499-7823 / Email: LHeilig@oaklawn-il.gov

NOTE: Property owners must register all rental property located in the Village of Oak Lawn
Rental of residential property without a license is a violation of Village of Oak Lawn Ord. 6-5B-1

RENTAL PROPERTY INFORMATION (PRINT)

Rental Property Address: _____

Property Index # 24 - - - - _____

Type of Building: Apartment - Total # of Units in Building: _____
 Condo - Unit #: _____
 Single Family Home

Primary Heat Source: Gas Electric Air Conditioning: Central Window

OWNER INFORMATION (PRINT)

Last Name: _____ First Name: _____

Legal Mailing Address: _____

Town: _____ State: _____ Zip Code: _____

Email: _____

Home Phone #: _____ Work/Cell #: _____

If Property is held in Trust, a Trust Disclosure is required to be submitted with application.

OWNER EMERGENCY CONTACT INFORMATION (PRINT)

Emergency Contact Name: _____

Address: _____

Town: _____ State: _____ Zip Code: _____

Home Phone # _____ Work/Cell # _____

Email: _____

ANNUAL FEE - REGISTRATION FEE MUST ACCOMPANY FULLY COMPLETED APPLICATION

SINGLE FAMILY \$200.00

APARTMENTS AND CONDOMINIUMS \$75.00 PER UNIT

Late fees apply after January 31, 2019

As owner or authorized agent, I attest that all information provided is true and accurate. Misrepresentation or falsification of the required information will result in revocation of license and legal action.

SIGNATURE:

DATE:

VILLAGE OF OAK LAWN

RENTAL PROPERTY TENANT OCCUPANCY INFORMATION 2019

A Separate Page Must Be Completed For Each Unit. If occupants change during year, please complete this page and return, no additional payment required.

Property Address: _____ Unit #: _____

of Bedrooms: _____ # of Baths: _____ Square Footage of Unit: _____

Names (PRINT) of ALL Occupants

1	6
2	7
3	8
4	9
5	10

Vehicle Information

Vehicle MAKE	Vehicle MODEL	Vehicle PLATE #
Example: HONDA	CIVIC	123000

MANDATORY RENTAL PROPERTY LEASE ADDENDUM

Landlord and Tenant agree as follows:

The tenant, any member of the tenant's household, any guest or any other person associated with the tenant on or near the leased premises:

- a. Shall not engage in criminal activity, including drug related criminal activity, on or near the lease premises. "Drug related criminal activity" means the illegal manufacture, sale, distribution, use or possession of any illegal or controlled substances as defined in 21 USE 802;
- b. Shall not engage in any act intended to facilitate criminal activity;
- c. Shall not permit the dwelling unit to be used for or to facilitate any criminal activity;
- d. Shall not maintain a "nuisance" on the premises as defined in Title 8, Chapter 1 of this Code.

Any activity prohibited by this agreement shall constitute a substantial violation of the lease, material noncompliance with the lease and grounds for termination of tenancy and eviction. (Ord. 07-27-89)

Tenant Signature: _____ DATE: ____/____/____

Landlord Signature: _____ DATE: ____/____/____